



REPUBLIC OF CROATIA
Ministry of Science, Education and Sports
Science and Technology Project
Loan No. 7320-HR

Announces

REQUEST FOR EXPRESSION OF INTEREST
For individual consulting services of

Program Manager in Unity through Knowledge Fund

1. The Republic of Croatia received funds through the World Bank for the **Science and Technology Project (STP)**. Through the Project, the **Ministry of Science, Education and Sports (MSES)** has an ultimate objective to improve business infrastructural environment for science and technology. Within this framework, the MSES has established the **Unity through Knowledge Fund (UKF)**. UKF aims to engage Croatian scientific diaspora in joint projects and other initiatives, to transfer their knowledge and skills for the benefit of Croatian society, as well as to motivate the scientists to return to Croatia. The Project will help to reorient Croatia S&T infrastructure to benefit the real sector and economy at large. For that purpose, it is necessary to engage a consultant to act as UKF Program Manager (**UKF PM**).
2. The consultant services of UKF PM would include: responsibility for operational management of all aspects of the UKF facility; preparation of business, procurement and action plans, including monitoring indicators; assistance in finalization of Program design and implementation arrangements and operational procedures. A day-to-day management of UKF programs includes organizational aspects related to cooperation of expatriate Croatian scientists with local scientific institutions; attracting expatriates to launch start-up companies in Croatia; Setting up a Network of Croatian scientific diaspora; Promotion of UKF program in Croatia and abroad; Preparation of proposals for funding research projects and coordination of their evaluation; organization of monitoring implementation for approved projects; preparation of necessary reports and documentation and development of various incentives and technology support programs organized by MSES. The UKF PM supervises work of the UKF Program Analyst. The total estimated duration of the assignment is 16 months.
3. Eligible candidates will have the following qualifications: hold M.S./Ph.D. in R&D related areas and/or business management; 5-8 years of relevant work experience in applied science, management of R&D projects/organizations, management in high tech private sector companies or equivalent; have excellent knowledge of spoken and written English and Croatian. The candidate should also have an understanding of business processes, business planning, promotion and project evaluation and monitoring; be a dynamic personality with proven communications, project coordination and management skills and preferably have direct experience/contacts with the Croatian Scientific diaspora.
4. The MSES now invites eligible candidates to submit their expressions of interest, together with the *curriculum vitae and references*, in English language.
5. The consultants will be selected in accordance with the procedures set out in the World Bank's *Guidelines: Selection and Employment of Consultants by World Bank Borrowers*, dated May 2004.
6. Interested consultants may obtain further information regarding Terms of Reference at the Ministry's website, www.mzos.hr or www.ukf.hr or at the address below, Monday - Friday, from 9 A.M. to 4 P.M.
7. Expressions of interest must be delivered to the address below latest by Thursday, June 26, 2008, by 4 P.M.

**Ministry of Science, Education and Sports
Project Management Unit
Attn. Ms. Goranka Jurjević
Planinska 1, HR-10000 Zagreb, Croatia**

**Tel. +385 1 2352 654, Fax: +385 1 2352 689
E-mail: goranka.jurjevic@mzos.hr
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